

## **Recruitment for the post of Principal in Saraswati Vidya Mandir, Nalco Nagar, Angul**

### **i) Advertisement (Notification) :**



## **ADVERTISEMENT**



Date :-21.07.2025

SHIKSHA VIKASH SAMITI, ODISHA, E-59, Sector-A, Zone-A, Mancheswar Industrial Estate, Bhubaneswar-10 invites applications from candidates having requisite qualification and experience for the following post in Saraswati Vidya Mandir, Nalco Nagar, Angul.

#### **1. Principal : One Post**

#### **Qualification :**

##### **Essential -**

At least 2nd class Master's Degree (54% Marks and above considered as equivalent) from a recognized University.

##### **Desirable -**

At least 1st class Master's Degree (60% Marks and above considered as equivalent) from a recognized University.

##### **Minimum -**

At least 10 years experience in educational institutions including atleast 8 years teaching experience in a reputed school / Senior Secondary or Higher levels in recognised Institutions and minimum 3 years experience in educational administration will be defined as under. As Principal / Headmaster of a High School /Higher Secondary School / Inter College / Degree College.

##### **Desirable -**

3 years experience as post graduate teacher / lecturer in a inter college / Degree College or equivalent.

##### **Essential -**

A degree or post graduate Degree / Diploma in teaching / Education (B.Ed) with higher qualification i.e Ph.D, Post Doctoral shall be preferred.

##### **Desirable -**

Working Knowledge in Odia & English.

##### **Scale of Pay -**

Initial Scale of pay as per **7th CPC - Rs. 78,800/- in level 12 with usual D.A & other benefits** as applicable from time to time as per Vidya Mandir Rules.

**Age :** 35-50 years as on publication of Adversitement.(The upper age limit may be relaxed for 5 years in exceptionally deserving case)

The post is likely to continue after two years subject to actual requirement. Interested candidates fulfilling the requisite qualifications are required to apply through Shiksha Vikash Samiti, Odisha, Website : [www.svsodisha.com](http://www.svsodisha.com) Availability of online application form from 01.08.2025(11.00 AM onwards) and Last date of applying online application form is 15.08.2025 (upto 6.00 PM) Applicants are required to face modalities of selection process as to be decided by the selection committee and shortlisted candidates will be called for interview. No TA/DA will be paid for attending the interview. For other detail visit website : [www.svsodisha.com](http://www.svsodisha.com)

**sd/- Secretary**

**ii) How to apply (Website online procedure)**

Candidates are required to apply online through the appropriate link on the website <http://svsodisha.com> after being satisfied that they are eligible for the post as per advertisement. Application through any other mode shall not be accepted. Schedule of Online registration is as follows :

Commencement of Online registration on the website

<http://svsodisha.com> 01.08.2025 (11.00 AM onwards)

Last date for online Registration 15.08.2025 (up to 06.00 PM)

**iii) Eligibility Conditions (Age)**

**AGE** : 35 - 50 years as on publication of Advertisement. (21.07.2025)

(The upper age limit may be relaxed **for 5 years** in exceptionally deserving case)

**iv) Qualification:**

**Essential -**

At least 2nd class Master's Degree (54% Marks and above considered as equivalent) from a recognized University.

**Desirable -**

At least 1st class Master's Degree (60% Marks and above considered as equivalent) from a recognized University.

**Minimum -**

At least 10 years experience in educational institutions including atleast 8 years teaching experience in a reputed school / Senior Secondary or Higher levels in recognised Institutions and minimum 3 years experience in educational administration will be defined as under. As Principal / Headmaster of a High School /Higher Secondary School / Inter College / Degree College.

**Desirable -**

3 years experience as post graduate teacher / lecturer in a inter college / Degree College or equivalent.

**Essential -**

A degree or post graduate Degree / Diploma in teaching / Education (B.Ed) with higher qualification i.e Ph.D, Post Doctoral shall be preferred.

**Desirable -**

Working Knowledge in Odia & English.

**N.B. Enter all the educational qualifications details from HSC onwards one by one in the online application form available in website .**

v) All the candidates must be able to read and write Odia and he/she must have passed HSC exam conducted by BSE, Odisha or any equivalent exam with odia as a language subject.

**vi) Processing Fee :**

All Candidates shall have to pay Rs. 500/- (Rupees Five hundred only) as application processing fee. The payment will be made through the online payment gateway on the online application page. The fee is non-refundable.

**vii) Place and Date of Interview will be intimated to the candidates**

Place and Date of interview will be intimated to the candidates through personal email / mobile message and will be published in website of Shiksha Vikash Samiti, Odisha.

**viii) Admit cards**

Admit cards shall be generated by system (computer) only in favour of candidates found eligible and short listed candidates will be called for the Interview. These candidates can download the admit cards through their registered log-in credential in the portal **[www.svsodisha.com](http://www.svsodisha.com)**. As soon as the admit cards are available, candidates shall be informed through a web notification.

**ix) Salary**

Initial Scale of pay as per 7th CPC - Rs. 78,800/- in level 12 with usual D.A & other benefits as applicable from time to time as per Vidya Mandir Rules.

**x) Certificates to be produced for verification before Interview**

Candidates called for the interview will produce their original certificate and documents for verification specified below. They are also required to bring a set of **self attested xerox copy** of all documents and such copies shall be retained by the verifying officials.

01. Hard Copy of online application form
02. I - Card ( Adhar/PAN)
03. 10th, BSE, Orissa Certificate or Equivalent examination
04. 10th BSE, Odisha Marksheet or Equivalent examination
05. +2, CHSE, Odisha Certificate or Equivalent examination
06. +2, CHSE, Odisha Mark Sheet or Equivalent examination
07. +3 Original Certificate /+3 Provisional Certificate
08. +3 Mark Sheet ( I, II & III)
09. Post Graduate Original Certificate / Provisional Certificate
10. Post Graduate Mark Sheet ( I, II, III & IV)
11. M. Phil / Ph.D

12. B. Ed Original Certificate / B. Ed Provisional Certificate
13. B. Ed Mark Sheet ( I, II, III & IV)
14. Original Conversion Certificate (For CBSE/Other University)
15. Certificate of Equivalence for B.Ed ( For Other University)
16. Certificate of Recognition from NCTE to the Institution for running B.Ed Course.
17. Certificate of Affiliation of the institution for B.Ed course from the concerned university
18. OTPRMS Certificate of the candidate (For Other University)  
(Online Teacher Pupil Registration Management System)- <https://ncte.gov.in>
19. Two Recent color Passport size Photographs
20. Teaching Experience and Experience in Educational Administration Certificates
21. Admit Card

**N.B .** - HSC examination pass certificate as age proof. In case a candidate has passed any other equivalent examination, such certificate can be accepted provided that equivalence to such examination by B.S.E Odisha is produced.

**xi) Ground of Rejection of application (Selection committee decision is final and binding)**

1. Incomplete online application .
2. Submission of wrong information / false information.
3. Applications received any other mode (except online) not allowed.
4. Application submitted without processing fee.
5. If the candidate's age is not coming within the age limit prescribed in the advertisement.
6. Candidate does not possess required educational qualification or does not fulfill the eligibility conditions.
7. The document or informations furnished by the candidate will be verified and if found any discrepancy the selection will be cancelled.

**xii) Documents Upload in website**

1. Upload all the Educational Qualification Certificates (Board/council/university) from HSC onwards.
2. If you have many experience certificates (teaching/ experience in educational administration) merge all the experience certificates in one pdf and upload the same.
3. Recent Passport Size Colour Photo, Full Signature and Left Thumb Impression.

**xiii) No TA and DA for the interview will be given.**

**N.B :** Candidates who have applied for the post are required to visit the website from time to time and no communications in any other form will be made.